

Ricky Jones, Place 1
Tomas Mendoza, Place 2
John Mounce, Mayor Pro Tem Place 3



Alyssa Linenkugel, Place 4
Dylan James, Place 5
Chrissa Hartle, Place 6

Mayor, James Clark

MINUTES

**State of Texas
County of Denton
City of Justin**

Justin City Council Regular Session Meeting- October 12, 2023

The Justin City Council Meeting convened into a Regular Session being open to the public the 12th day of October 2023 at 5:00 pm in the Council Chambers of Justin Municipal Complex, and notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Mayor, James Clark, Mayor Pro Tem, John Mounce, Councilmembers, Tomas Mendoza, Dylan James, Ricky Jones, Chrissa Hartle, and Alyssa Linenkugel. City Staff: City Manager, Jarrod Greenwood, Assistant City Manager, Abbey Reece, Public Works Director, Josh Little, Director of Planning and Development, Matt Cyr, City Secretary, Brittany Andrews, and City Attorney, Matthew Boyle.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:15 p.m.

EXECUTIVE SESSION – *The City Council will convene into regular session following the executive session.*

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct a private consultation with the City Attorney regarding:
 - Dannheim Complaint Against The City of Justin; PUCT Docket No. 53836
 - Petition of Town of Northlake and City of Justin; PUCT Docket No. 54243
 - Range Developers Agreement
 - Oncor Transmission Line

Convene into executive session at 5:23 PM

Adjourn into the open meeting at 6:51 PM

1. Discuss, consider, and act on items discussed in Executive Session.

REGULAR SESSION

Invocation and Pledge of Allegiance led by Mayor Clark
American Flag

Texas Flag: *“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible”*

UPCOMING MEETINGS AND EVENTS

October 17 – Library Board Meeting
October 19 – Bond Town Hall
October 21 – Fall Cleanup Event
October 21 – 50th Annual Layne Wilkerson Fish Fry Event
October 24 – Fall Business Roundtable
October 26 – City Council
October 26-27 – Haunted Library
October 27 – City Hall Trick-or-Treat Event

PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues for which the public has not been given seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

Jessie Slider, 6692 Oliver Creek road Justin, TX 76247 – comment on record
Robin Amerine, 101 Bluebonnet Cir. Justin, TX 76247 – comment on record
Traci Kirkpatrick – address on file, comment on record

PROCLAMATION

- Breast Cancer Awareness Month
- Layne Wilkerson Fish Fry 50th Anniversary

CONSENT AGENDA

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration.

2. Consider and take appropriate action to approve City Council minutes dated September 26, 2023.
3. Consider and take appropriate action approving Resolutions 624-23 and 625-23 to amend the fee schedule and approve a policy relating to Emergency Services outside City Limits.

Councilman James moved to approve consent item 2 as presented.

Seconded by: Councilwoman Linenkugel

Aye votes: Councilmembers Jones, Mendoza, Mounce, Linenkugel, Clark, James and Hartle

Motion Carries

ITEMS PULLED FROM THE CONSENT AGENDA

3. Consider and take appropriate action approving Resolutions 624-23 and 625-23 to amend the fee schedule and approve a policy relating to Emergency Services outside City Limits.

Mayor Pro Tem, Mounce moved to approve item 3.

Seconded by: Councilman Jones

Aye votes: Councilmembers Jones, Mendoza, Mounce, Linenkugel, Clark, James and Hartle

Motion Carries

WORKSHOP ITEMS

4. Discussion regarding a Utility Rate Study.
5. Discuss the Oncor Ramhorn Hill transmission line.

POSSIBLE ACTION ITEMS

6. **PUBLIC HEARING:** Conduct a public hearing to consider testimony regarding the creation of the Timberbrook Public Improvement District No. 2 and act upon Resolution 626-23 creating the Timberbrook Public Improvement District No. 2.
 - a. open public hearing at 7:50 PM
 - b. close public hearing at 7:51 PM
 - c. consider and take appropriate action

Councilman James moved to approve Resolution 626-23 creating the Timberbrook Public Improvement District No. 2.

Seconded by: Mayor Pro Tem, Mounce

Aye votes: Councilmembers Jones, Mendoza, Mounce, Linenkugel, Clark, James and Hartle

Motion Carries

7. **PUBLIC HEARING:** Public Hearing and Ordinance 763-23 on first reading to consider annexation for 74.174 acres legally described as Mary Polk Survey, Abstract No. 993, Denton County, Texas. Generally located northeast from the intersection of Sam Reynolds Road and Boss Range Road.
 - a. open public hearing at 7:54 PM

- b. close public hearing at 7:54 PM
- c. consider and take appropriate action

Councilman Mendoza moved to approve Ordinance 763-23 on the first reading to consider annexation for 74.174 acres legally described as Mary Polk Survey, Abstract No. 993, Denton County, Texas. Generally located northeast from the intersection of Sam Reynolds Road and Boss Range Road.

Seconded by: Councilwoman Linenkugel

Aye votes: Councilmembers Jones, Mendoza, Mounce, Linenkugel, Clark, James and Hartle

Motion Carries

8. **PUBLIC HEARING:** Public Hearing to consider a Replat for a total of two lots legally described as Lots 1- 1R and Lots 1-1R2, BLOCK 1. Generally located northeast from the intersection of FM 407 and Boss Range Road.

- a. open public hearing at 7:56 PM
- b. close public hearing at 7:56 PM
- c. consider and take appropriate action

Councilwoman Hartle moved to approve a Replat for a total of two lots legally described as Lots 1- 1R and Lots 1-1R2, BLOCK 1. Generally located northeast from the intersection of FM 407 and Boss Range Road.

Seconded by: Mayor Pro Tem, Mounce

Aye votes: Councilmembers Jones, Mendoza, Mounce, Linenkugel, Clark, James and Hartle

Motion Carries

9. Consider approving a work order authorization with New Gen for the amount up to \$60,000 for the purpose of compiling rates to be in compliance with HB3492 and to conduct an indirect cost allocation model.

Councilman James moved to approve the work order authorization with New Gen for the amount up to \$60,000 for the purpose of compiling rates to be in compliance with HB3492 and to conduct an indirect cost allocation model.

Seconded by: Councilman Mendoza

Aye votes: Councilmembers Jones, Mendoza, Mounce, Linenkugel, Clark, James and Hartle

Motion Carries

10. Consider and take appropriate action regarding a Utility Rate Study.

Mayor Pro Tem, Mounce moved to approve scenario number 3 directing staff to bring an updated fee schedule with new utility rates to City Council for implementation in January 2024.

Seconded by: Councilman Mendoza

Aye votes: Councilmembers Mendoza, Mounce, Linenkugel, Clark, James and Hartle

Nay votes: Councilman Jones

Motion Carries 6-1

The Council took a break at 8:15 PM and re-convened into the joint workshop at 8:25 PM

FUTURE AGENDA ITEMS

- Agenda item process

ADJOURN INTO JOINT WORKSHOP – The City Council will adjourn into the joint workshop with the Planning and Zoning Commission immediately following the regular City Council meeting to discuss the rewrite of Chapter 52 Zoning Ordinances, Master Water Plan, Master Sewer Plan, and an Ad Valorem Analysis Study.

ADJOURN

With there being no further business, the meeting was adjourned at 9:57 PM

Brittany Andrews

Brittany Andrews, City Secretary

Seal:

From: noreply@civicplus.com
To: [Brittany Andrews](#)
Subject: Online Form Submittal: Public Comment Form
Date: Thursday, October 12, 2023 3:19:18 PM

Public Comment Form

City Council meetings and public hearings are recorded. They are part of the permanent and public record of The Justin City Council.

1. Pursuant to State Open Meetings Law, all individuals intending to offer oral or written testimony should complete this public input form prior to making a statement.

2. Give completed forms and any documentation to the City Secretary.

3. Testimony should be concise and present information not previously addressed. Testimony may be limited to three (3) minutes, in order to allow all participants to address the City Council.

4. City Council is restricted in discussing or taking action on items not posted on the agenda. Members of the City Council may ask questions of persons presenting oral testimony. Action on your statement can be taken only at a future meeting.

First Name Jesse

Last Name Slyder

Address 6692 Oliver Creek Rd, Justin, TX 76247, USA

City JUSTIN

State TX

Zip Code 76247

Phone Number 18087220243

Agenda Item discuss city parks

For or Against Item For Item

Speaking I wish to speak

Comments comments on City Parks usage for benefit of Justin's first responders

Supporting documents: *Field not completed.*

Rules for public comments at City Council meetings:

Public Comments/Regular and Consent Agendas: The City Council welcomes written and oral comments from the public at regular meetings. Individuals wishing to speak on matters posted on the regular or consent agendas, or in the City Council's jurisdiction but not posted on the regular or consent agendas, must submit a completed form to the City Manager's Office at City Hall in advance of the seventy-five (75) hour deadline. Individuals wishing to speak to matters posted on the consent or regular agendas only, must submit a completed form to the City Council meeting attendant thirty (30) minutes prior to the beginning of the meeting. Speakers will have one opportunity to speak during the allotted time period, and they must observe the three-minute time limit. Time cannot be transferred. When a speaker yields the floor, he/she waives any remaining time, but that remaining time does not get added to another speaker's time.

Written Comments / Handouts: Individuals may use the comment sheets provided online, or in the City Manager's Office at City Hall. Comment sheets submitted at the City Council meeting thirty (30) minutes or more prior to its start will be copied and distributed to the Council Members. An individual who wishes to submit other written material should submit 10 copies to the City Manager, in advance, or to the attendant at the meeting for distribution to Council Members and senior staff.

Public Hearing: Registering to speak at a Public Hearing is by the same method as for a regular agenda item. After a Public Hearing is closed, if Council needs additional information from the general public, some limited comments may be allowed at the discretion of the Mayor.

Additional Rules for Speakers: 1. Speakers must state their name and address for the record. 2. Speakers must address all comments and questions to the presiding officer. 3. Speakers must limit their comments to three (3) minutes. 4. Speakers may not employ tactics of defamation, intimidation, personal affronts, profanity, or threats of violence.

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