

James Clark, Mayor Pro Tem  
Tomas Mendoza, Councilmember  
John Mounce, Councilmember



Jim Tate, Councilmember  
Chrissa Hartle, Councilmember

**Mayor, Elizabeth Woodall**

## **MINUTES**

**State of Texas  
County of Denton  
City of Justin**

### **Justin City Council Regular Session Meeting- July 27, 2021**

The Justin City Council Meeting convened into a Regular Session being open to the public the 27<sup>th</sup> day of July, 2021 at 6:00 pm in the Council Chambers of Justin Municipal Complex, and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Mayor, Elizabeth Woodall, Mayor Pro Tem, James Clark, Councilmembers John Mounce, Tomas Mendoza, and Jim Tate. City Staff: City Manager, Chuck Ewings, Public Works Director, Josh Little, Finance Director, Josh Armstrong, Accountant, Miles Walker, Director of Strategic Services, Abbey Reece, Public Relations Coordinator, Holly Norris, and City Attorney, Matt Butler. Not Present: Councilwoman Hartle

### **STAFF UPDATES**

- Library and Court – Library Director and Court Administrator, Lesa Keith
- Monthly Financials for June – Finance Director, Josh Armstrong
- Quarterly investment report – Finance Director, Josh Armstrong

### **WORKSHOP SESSION**

1. Discussion regarding an update on Thrifted It Specific Use Permit compliance.

City Manager, Chuck Ewings presented an update to Council on the Thrifted It Specific Use Permit.

2. Discussion regarding possible amendments to the Boards, Commissions, and Committees Policy Manual.

Park Board Chair, Alyssa Linenkugel spoke to Council that the board has not had new interest or appointments in a while, resulting in lack of quorum for meetings. She would like that the board be advertised more through the City resources, and possible amendments be made to the Policy Manual to allow a larger pool of interest. Council discussed amending the Policy to allow residents within the ETJ and City Limits be allowed to apply.

### **CONVENE INTO REGULAR SESSION- Immediately Following Workshop Session**

## **CALL TO ORDER**

Convene into Session: Mayor Woodall called the Regular meeting to order at 6:56PM  
Invocation and Pledge of Allegiance by Mayor Pro Tem, Clark.  
American Flag

Texas Flag: *“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible”*

## **PUBLIC COMMENT**

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the Mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues, which the public have not been given a seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

Tom Cronberger – 806 12<sup>th</sup> St. Justin, TX 76247. Would like the agenda packets, presentations, and slide show posted online, there is a lot of information in them. A Public Forum be held with a question and answer period to inform the public of things going on in the City.

## **PUBLIC HEARING ITEMS**

3. **PUBLIC HEARING (7:00 P.M):** Conduct a Public Hearing to consider approval of a Replat of Lots 9-13, Block B, of Justin Crossing Addition. Applicant: B&M Properties, J.V.
  - a. Open public hearing at **7:01PM**
  - b. Close public hearing at **7:01PM**
  - c. Consider and take appropriate action:

**Councilman Tate made the motion to approve the replat as presented.**

**Seconded by: Councilman Mounce**

**Aye votes: Councilmembers Tate, Mounce, Clark, and Mendoza**

**Not Present: Councilwoman Hartle**

**Motion carries**

## **MAYORAL UPDATE**

Mayor Woodall gave a brief update to Council.

## **POSSIBLE ACTION ITEMS**

4. Consider and take appropriate action approving a resolution of the City of Justin, Texas, determining the costs of improvements to be financed within Improvement Area #2-B of Justin Timberbrook Public Improvement District; approving a preliminary amended and restated service plan and assessment plan, including a

proposed Improvement Area #2-B Assessment Roll; directing the filing of the proposed Improvement Area #2-B Assessment Roll with the City Secretary; and providing for noticing and calling a public hearing for August 10, 2021, to consider an ordinance levying assessments on property located within Improvement Area #2-B of Timberbrook Public Improvement District."

**Mayor Pro Tem, Clark moved to approve Resolution 560-21 as presented.**

**Seconded by: Councilman Mendoza**

**Aye votes: Councilmembers Tate, Mounce, Clark, and Mendoza**

**Not Present: Councilwoman Hartle**

**Motion carries**

5. Consider and take appropriate action to approve a resolution approving the form and authorizing the distribution of a Preliminary Limited Offering Memorandum for the City of Justin, Texas, Special Assessment Revenue Bonds, Series 2021 (Timberbrook Public Improvement District No. 1 Improvement Area #2 Project) and authorizing the City Manager to approve such memorandum.

**Mayor Pro Tem, Clark moved to approve as presented.**

**Seconded by: Councilman Tate**

**Aye votes: Councilmembers Tate, Mounce, Clark, and Mendoza**

**Not Present: Councilwoman Hartle**

**Motion carries**

6. Consider and take appropriate action to approve possible amendments to the Boards, Commissions, and Committees Policy Manual.

**Item Tabled**

7. Discuss, consider and take appropriate action regarding the Home Rule Charter Commission.

**Councilman Mendoza made the motion to Censure Councilman Mounce related to the response of disbanding of the Home Rule Charter Commission by Mayor Woodall.**

**Seconded by: Mayor Pro Tem, Clark**

**Aye votes: Councilmembers Clark, Tate, and Mendoza**

**Not Present: Councilwoman Hartle**

**Abstained: Councilman Mounce**

**Motion carries**

**CONSENT**

*Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration*

8. Consider and take appropriate action to approve City Council minutes dated July 13, 2021.

**Mayor Pro Tem, Clark moved to approve Consent items.**

**Seconded by: Councilman Mounce**

**Aye votes: Councilmembers Tate, Mounce, Clark, and Mendoza**

**Not Present: Councilwoman Hartle**

**Motion carries**

**EXECUTIVE SESSION**

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:

Convene into executive session.

Adjourn into open meeting.

Discuss, consider, and act on items discussed in Executive Session.

**No Executive Session**

**FUTURE AGENDA ITEMS**

- Boards, Commissions, and Committees Policy Manual and Ordinance.
- Code of Ethics policy
- Ad Hock Committee for Haun House Project
- P&Z-Council joint meeting

**ADJOURN**

**With there being no further business the meeting was adjourned at 7:56PM**

Brittany Andrews  
Brittany Andrews, City Secretary

Seal:

