

Ricky Jones, Place 1
Tomas Mendoza, Place 2
John Mounce, Mayor Pro Tem, Place 3



Dylan James, Place 5
Chrissa Hartle, Place 6

Mayor, James Clark

MINUTES

**State of Texas
County of Denton
City of Justin**

Justin City Council Regular Session Meeting- June 27, 2023

The Justin City Council Meeting convened into a Regular Session being open to the public the 27th day of June 2023 at 6:01 pm in the Council Chambers of Justin Municipal Complex, and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Mayor, James Clark, Mayor Pro Tem, John Mounce, Councilmembers, Tomas Mendoza, Chrissa Hartle, Dylan James, and Ricky Jones. City Staff: City Manager, Jarrod Greenwood, Assistant City Manager, Abbey Reece, City Secretary, Brittany Andrews Public Works Director, Josh Little, Director of Development Services, Matt Cyr, Director of Finance, Josh Armstrong, Human Resources Generalist, Janet Holden, Library Director/Court Administrator Lesa Keith, and City Attorney, Sarah Walsh.

Convene into Session: Mayor Clark called the meeting to order at 6:01PM
Invocation led by: Councilman Mendoza

UPCOMING MEETINGS AND EVENTS

July 3 – Municipal Court
July 4 – City Hall closed for Independence day
July 11- City Council meeting
July 18 – Planning & Zoning Commission meeting
July 20 – EDC/CDC meeting
July 25 – City Council meeting

PRESENTATIONS/STAFF UPDATES

- Presentation from Northwest Metroport Chamber of Commerce
- Justin Community Library Kickoff event update
- Justin Fun Day event update

PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues, which the public have not been given a seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

James Castle, 301 Pafford St. Justin, TX 76247 – comment on record

Daniel Dennis, 215 Cedar Crest Dr. Justin, TX 76247 – comment on record

CONSENT AGENDA

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration.

1. Consider and take appropriate action to approve City Council minutes dated June 13, 2023.
2. Consider and take appropriate action to approve the contract with Venus Construction Company for the construction of the West Side Sewer Segment CP1 to CP2 in the amount of \$3,287,252 plus Alternative Bid Items.

*Councilmembers pulled item 2 from the consent agenda.

Councilmembers moved to table consent item 1.

ITEMS PULLED FROM CONSENT AGENDA

2. Consider and take appropriate action to approve the contract with Venus Construction Company for the construction of the West Side Sewer Segment CP1 to CP2 in the amount of \$3,287,252 plus Alternative Bid Items.

Mayor Pro Tem, Mounce moved to approve the item as presented.

Seconded by: Councilwoman Hartle

Aye votes: Councilmembers Hartle, James, Mounce, Clark, Mendoza and Jones

Motion carries

POSSIBLE ACTION ITEMS

3. Consider and take appropriate action regarding Resolution 611-23 approving amendments to the City of Justin Personnel Policy.

Councilman Mendoza moved to approve Resolution 611-23 as presented.

Seconded by: Councilman James

Aye votes: Councilmembers Hartle, James, Mounce, Clark, Mendoza and Jones

Motion carries

4. Consider and take appropriate action regarding appointments to and membership of the Justin Community Library Board.

Mayor Pro Tem, Mounce moved to appoint Kayce Strader to Place 5 and Heather Beatty to Place 7 on the Justin Community Library Board.

Seconded by: Councilman Mendoza

Aye votes: Councilmembers Hartle, James, Mounce, Clark, Mendoza and Jones

Motion carries

5. Consider and take appropriate action to approve the 2023 Economic Development Action Plan.

Mayor Pro Tem, Mounce moved to approve the item as presented.

Seconded by: Councilwoman Hartle

Aye votes: Councilmembers Hartle, James, Mounce, Clark, Mendoza and Jones

Motion carries

6. Consider and take appropriate action to approve an Economic Development Incentives Policy.

Mayor Pro Tem, Mounce moved to approve the item as presented.

Seconded by: Councilman Jones

Aye votes: Councilmembers Hartle, James, Mounce, Clark, Mendoza and Jones

Motion carries

7. *(second reading)* Consider an Ordinance regarding an amendment to the Planned Development (SF-2 and GB PD-722) for LaDera Farms legally described as A0439A M. GARNETT, TR 3, 53.182 ACRES, OLD DCAD TR 2 and A0439A M. GARNETT, TR 3D, 6.483 ACRES. *(Item tabled 6/13/23)*

Mayor Pro Tem, Mounce moved to deny item 7 as presented.

Seconded by: Councilwoman Hartle

Aye votes: Councilmembers Hartle, James, Mounce, Mendoza and Jones

Nay votes: Mayor, Clark

Motion carries

5-1

8. *(first reading)* Consider and take appropriate action approving Ordinance 754-23 regarding FM 407 speed limits within the City of Justin.

Councilwoman Hartle moved to approve Ordinance 754-23.

Seconded by: Councilman James

Aye votes: Councilmembers Hartle, James, Mounce, Clark, Mendoza and Jones

Motion carries

9. *(first reading)* Consider and take appropriate action regarding Ordinance 755-23 amending Chapter 10 related to fence regulations.

Councilman Jones moved to approve Ordinance 755-23.

Seconded by: Councilwoman Hartle

Aye votes: Councilmembers Hartle, James, Mounce, Clark, Mendoza and Jones

Motion carries

10. Consider and take appropriate action regarding City Council process for appointment.

Item Tabled

11. Consider and take appropriate action approving Resolution 612-23 to hold a public hearing for the appointment of City Council member, Place 4 for the remainder of the term.

Mayor Clark opened the public hearing at 7:38PM and continued the public hearing.

Item Tabled

12. Discuss, consider and take appropriate action regarding City Council meeting days and times.

Councilwoman Hartle moved to change the council meeting day to Thursday starting October 12th at 5:30PM with executive session first on the agenda. Mayor Clark made an amendment to not include the executive session change in the motion. Councilwoman Hartle accepted the amendment.

Seconded by: Mayor Pro Tem, Mounce

Aye votes: Councilmembers Hartle, James, Mounce, Clark, Mendoza and Jones

Motion carries

EXECUTIVE SESSION

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:
 - City of Justin/Town of Northlake Interlocal Cooperative Agreement for Wastewater Improvements
 - Oncor Transmission Line
- Under Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

- City Manager

Convene into executive session at 9:04PM

Adjourn into open meeting at 10:05PM

13. Discuss, consider, and act on items discussed in Executive Session.

No Action

FUTURE AGENDA ITEMS

- Ad Hock Committee policy for appointment and establishment of said committee
- Update on Ethics applications

ADJOURN

With there being no further business, the meeting was adjourned at 10:16PM

Brittany Andrews

Brittany Andrews, City Secretary

Seal: