

John Mounce, Councilmember  
Jim Tate, Councilmember  
Nick Krueger, Councilmember



James Clark, Mayor Pro Tem  
Chrissa Hartle, Councilmember

Alan Woodall, Mayor

## **MINUTES**

**State of Texas**  
**County of Denton**  
**City of Justin**

### **Justin City Council Regular Session Meeting- March 8, 2021**

One or more members of the City Council may participate in this meeting remotely in compliance with the Texas Open Meetings Act or under the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted March 13, 2020.

In accordance with Order of the Office of the Governor issued March 16, 2020 and March 19, 2020, the Justin City Council will conduct the meeting scheduled at 5:00 p.m. on Monday, March 8, 2021 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). There will be no public access to the location described above. A recording of the telephonic meeting will be made, and will be available to the public.

The Zoom meeting may be viewed by clicking the following link:

[https://us02web.zoom.us/rec/share/\\_Iwyb4nmkknom1CQ\\_oghbiVSpRNLWx2pGHNSVadDmmEKaIz83S0g\\_NfwE-ZxZFhv.N\\_m\\_tWvs9YtIcTpE](https://us02web.zoom.us/rec/share/_Iwyb4nmkknom1CQ_oghbiVSpRNLWx2pGHNSVadDmmEKaIz83S0g_NfwE-ZxZFhv.N_m_tWvs9YtIcTpE)

Passcode: &9OZ9#Sq

## **CALL TO ORDER**

Convene into session: Mayor Woodall called the Workshop Meeting to order at 5:00PM

Roll Call: Mayor Woodall, Mayor Pro Tem Clark, Councilman Mounce, Councilwoman Hartle, and Councilman Tate. Not Present: Councilman Krueger

Staff Present: Public Works Director, Josh Little, Police Chief, Alex Coss, Finance Director, Josh Armstrong, Director of Strategic Services, Abbey Reece, Director of Planning and Development Services, Darrell Gentry, City Secretary, Brittany Andrews, and City Attorney, Matthew Boyle.

## **INTRODUCTION OF NEW EMPLOYEES**

## **WORKSHOP SESSION**

1. Discussion regarding approval of Green Ribbon AFA Resolution #549-21.

2. Discussion regarding approval of Ground Storage Tank and Pump Station Study & Conceptual Design.
3. Discussion regarding the SWIFT Phase 2 Design Contract.
4. Discussion regarding approval of an amendment to the Justin Economic Development Corporation and Justin Community Development Corporation Fiscal Year 2020-2021 annual budget.
5. Discussion regarding approval of an agreement for Interim City Manager search and scope of services.
6. Discuss setting a joint City Council workshop meeting date with Planning & Zoning Commission regarding a proposed Development Agreement between the City of Justin and R&P Justin 198, LLC for annexation and development of approximately 197 acres generally located at the southwest corner of FM 407 West and Boss Range Road.
7. Discussion regarding creation of an Emergency Preparedness Disaster Plan.

**Mayor and Council Discussed Workshop items 1-7.**

**CONVENE INTO REGULAR SESSION- Immediately Following Workshop Session**

**CALL TO ORDER**

Convene into Session: Mayor Woodall convened into regular session at 5:35PM  
Invocation and Pledge of Allegiance  
American Flag

Texas Flag: *“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible”*

**PUBLIC COMMENT**

In an effort to allow the public the ability to participate in the public comment portion and not attend the meeting in person, the City will allow the following: The public may email their comment to the City Secretary by 5:00 pm on Monday, March 8, 2021 at [bandrews@cityofjustin.com](mailto:bandrews@cityofjustin.com). The City Secretary will read the email to Council during the public comment portion of the meeting. Please make sure to include your name and address, along with your comment pertaining to an item on the agenda, in the body of the email.

**No Citizen Comments**

**POSSIBLE ACTION ITEMS**

8. Consider and take appropriate action to approve Green Ribbon AFA Resolution #549-21.

**Mayor Pro Tem, Clark moved to approve the Green Ribbon AFA Resolution #549-21 as presented.**

**Seconded by: Councilman Tate**

**Aye votes: Councilmembers Hartle, Tate, Clark, and Mounce**

**Not Present: Councilman Krueger**

**Motion Carries**

9. Consider and take appropriate action on approval of Ground Storage Tank and Pump Station Study & Conceptual Design.

**Mayor Pro Tem, Clark made the motion to approve the Ground Storage Tank and Pump Station Study & Conceptual Design.**

**Seconded by: Councilwoman Hartle**

**Aye votes: Councilmembers Hartle, Tate, Clark, and Mounce**

**Not Present: Councilman Krueger**

**Motion Carries**

10. Consider and take appropriate action the SWIFT Phase 2 Design Contract.

**Councilman Mounce made the motion to approve the SWIFT Phase 2 Design Contract as presented.**

**Seconded by: Mayor Pro Tem, Clark**

**Aye votes: Councilmembers Hartle, Tate, Clark, and Mounce**

**Not Present: Councilman Krueger**

**Motion Carries**

11. Consider and take appropriate action on approval of an amendment to the Justin Economic Development Corporation and Justin Community Development Corporation Fiscal Year 2020-2021 annual budget.

**Councilman Mounce moved to approve the Economic Development Corporation and Justin Community Development Corporation budget amendments as presented.**

**Seconded by: Mayor Pro Tem, Clark**

**Aye votes: Councilmembers Hartle, Tate, Clark, and Mounce**

**Not Present: Councilman Krueger**

**Motion Carries**

12. Consider and take appropriate action to approve agreement for Interim City Manager search and scope of services.

**No Action**

13. Discuss setting a joint City Council workshop meeting date with Planning & Zoning Commission regarding a proposed Development Agreement between the City of Justin and R&P Justin 198, LLC for annexation and development of approximately 197 acres generally located at the southwest corner of FM 407 West and Boss Range Road.

**No Action**

14. Consider and take appropriate action regarding creation of an Emergency Preparedness Disaster Plan.

**Councilman Mounce made the motion to direct staff to move forward in preparation of an Emergency Preparedness Disaster Plan.**

**Seconded by: Councilwoman Hartle**

**Aye votes: Councilmembers Hartle, Tate, Clark, and Mounce**

**Not Present: Councilman Krueger**

**Motion Carries**

15. Consider and take appropriate action for future agenda items.

**No Action**

## **CONSENT**

***Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration***

16. Consider and take appropriate action to act on Resolution 550-21 authorizing continued participation with the Steering Committee of Cities Served by Oncor and matters related thereto.
17. Consider and take appropriate action to approve City Council minutes dated February 22, 2021 and March 1, 2021.

**Councilman Mounce moved to approve consent items as presented.**

**Seconded by: Mayor Pro Tem, Clark**

**Aye votes: Councilmembers Hartle, Tate, Clark, and Mounce**

**Not Present: Councilman Krueger**

**Motion Carries**

## **EXECUTIVE SESSION**

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:
  - Appellate Docket No. 06-17-00054-CV – City of Justin v. Town of Northlake;
  - State Supreme Court Case No. 18-0651 – Town of Northlake v. City of Justin;
  - Denton County Municipal Utility District No. 10 and/or the Texas Commission on Environmental Quality’s Executive Director’s action in granting approval for the creation of Denton County Municipal Utility District No. 10

Convene into executive session.

Adjourn into open meeting.

18. Discuss, consider, and act on items discussed in Executive Session.

**No Executive Session**

**FUTURE AGENDA ITEMS**

**ADJOURN**

**With there being no further business the meeting was adjourned at 6:46 PM**

Brittany Andrews  
Brittany Andrews, City Secretary

Seal: