



Mayor, Elizabeth Woodall

MINUTES

**State of Texas
County of Denton
City of Justin**

Justin City Council Regular Session Meeting- January 24, 2023

The Justin City Council Meeting convened into a Regular Session being open to the public the 24th day of January 2023 at 6:00 pm in the Council Chambers of Justin Municipal Complex, and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Mayor, Elizabeth Woodall, Mayor Pro Tem, John Mounce, Councilmembers, Tomas Mendoza, James Clark, and Chrissa Hartle. City Staff: City Secretary, Brittany Andrews, Public Works Director, Josh Little, Finance Director, Josh Armstrong, Director of Strategic Services, Abbey Reece. Not present: Councilmember Jim Tate.

Convene into Session: Mayor Woodall called the meeting to order at 6:00PM
Invocation led by: Councilman Mendoza

PRESENTATION/STAFF UPDATES

- Proclamation and presentation honoring Mary Emma Tate – Tabled to future meeting
- Presentation from Oncor
- Presentation from North Central Texas College
- Communication/Events update
- Public Works update
- Quarterly financials/ quarterly investment report

PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues, which the public have not been given a seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

Philip Conroy, 208 Woodbine Dr. Colleyville, TX 76034 – comment on record
Greg Plant, 14760 Hillam Rd. Justin, TX 76247 – comment on record

Council took a break at 7:24PM and reconvened at 7:34PM.

CONSENT AGENDA

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration.

1. Consider and take appropriate action regarding a Final Plat for the Ranchettes at Oliver Creek Phase I legally described as A0433A T.H.W. FORSYTHE, TR 3, and A0433A T.H.W. FORSYTHE, TR 4, OLD DCAD TR 1B located north of FM 1384.
2. *(Second Reading)* Ordinance 743-23 to consider amending Chapter 52 of the Code of Ordinances relating to Public Notification requirements.

(First Reading and public hearing 1/10/2023 City Council)
3. Consider Resolution 596-23 amending the Board, Commissions, and Committee policy manual.
4. Consider appointments to and membership of the Planning and Zoning Commission.
5. *(First reading)* Consider Ordinance 745-23 calling for a General Municipal Election to be held on Saturday, May 6, 2023 for the purpose of electing Mayor for a three (3) year term, and for the election of City Council Place one, Place two, and Place three to serve two (2) year terms, authorizing the notice of election; authorizing a joint election order with other Denton County political subdivisions; and authorizing the City Secretary to enter into a contract with Denton County, Texas for election services fixing the time, place and manner of holding said election; and providing an effective date.
6. Consider and take appropriate action to approve City Council minutes dated January 10, 2023.

Mayor Woodall pulled item 3 from consent to discuss.

Councilman Clark made the motion to approve consent items.

Seconded by: Councilwoman Hartle

Aye votes: Councilmembers Hartle, Mounce, Clark and Mendoza

Not Present: Councilmember Tate

Motion carries

ITEMS PULLED FROM CONSENT AGENDA

3. Consider Resolution 596-23 amending the Board, Commissions, and Committee policy manual.

Councilman Mendoza moved to approve Resolution 596-23 with the inclusion of the acceptance of the ethics policy, and include requirement that all Planning and Zoning commission members be registered voters as stated in the Home Rule Charter.

Seconded by: Councilman Clark

Aye votes: Councilmembers Hartle, Mounce, Clark and Mendoza
Not Present: Councilmember Tate
Motion carries

POSSIBLE ACTION ITEMS

7. Consider and take appropriate action regarding an amendment to the Chapter 380 Agreement with Office Equity Solutions.

Councilman Clark moved to approve the item as presented.

Seconded by: Mayor Pro Tem, Mounce
Aye votes: Councilmembers Hartle, Mounce, Clark and Mendoza
Not Present: Councilmember Tate
Motion carries

8. Consider and take appropriate action regarding Economic Development and Community Development Incentive Agreements.

Mayor Pro Tem, Mounce moved to approve the item as presented.

Seconded by: Councilman Clark
Aye votes: Councilmembers Hartle, Mounce, Clark and Mendoza
Not Present: Councilmember Tate
Motion carries

9. Consider and take appropriate action regarding amendments to the Justin Economic Development Corporation and Community Development Corporation FY 2022-2023 budgets.

Councilman Mendoza moved to approve the item as presented.

Seconded by: Councilwoman Hartle
Aye votes: Councilmembers Hartle, Mounce, Clark and Mendoza
Not Present: Councilmember Tate
Motion carries

EXECUTIVE SESSION

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:
 - Preserve Development Agreement
 - Chapter 380 Agreement with OES

- Under Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - Interim City Manager
 - City Manager

Convene into executive session at **8:01PM**

Adjourn into open meeting **8:41PM**

10. Discuss, consider, and act on items discussed in Executive Session.

No Action

FUTURE AGENDA ITEMS

- Council Agenda Policy

ADJOURN

With there being no further business, the meeting was adjourned at 8:42PM

Brittany Andrews

Brittany Andrews, City Secretary

Seal: