

John Mounce, Councilmember  
Jim Tate, Councilmember  
Nick Krueger, Councilmember



James Clark, Mayor Pro Tem  
Chrissa Hartle, Councilmember

Alan Woodall, Mayor

## **MINUTES**

**State of Texas  
County of Denton  
City of Justin**

### **Justin City Council Regular Session Meeting- March 29, 2021**

One or more members of the City Council may participate in this meeting remotely in compliance with the Texas Open Meetings Act or under the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted March 13, 2020.

In accordance with Order of the Office of the Governor issued March 16, 2020 and March 19, 2020, the Justin City Council will conduct the meeting scheduled at 5:00 p.m. on Monday, March 29, 2021 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). There will be no public access to the location described above. A recording of the telephonic meeting will be made, and will be available to the public.

The Zoom meeting may be viewed by clicking the following link:

<https://us02web.zoom.us/rec/share/7XiYwZqW5Rjb1HxfBzbtTQXIe3l5pncSCIUC9Q2VeLHp6YBR3lbp7tpCq-A3Elcr.wI-wjolyqWKXRgYe>

## **CALL TO ORDER**

Convene into session: Mayor Woodall called the Workshop Meeting to order at 5:01PM

Roll Call: Mayor Woodall, Mayor Pro Tem Clark, Councilman Mounce, Councilwoman Hartle, Councilman Tate, and Councilman Krueger

Staff Present: Public Works Director, Josh Little, Police Chief, Alex Coss, Finance Director, Josh Armstrong, Director of Strategic Services, Abbey Reece, Director of Planning and Development Services, Darrell Gentry, City Secretary, Brittany Andrews, City Engineer, Chris Cha and City Attorney, Matthew Boyle.

## **STAFF/BOARD UPDATES**

- Monthly Financials
- Police Department – Introduction of new employees, and quarterly report.
- Public Works – quarterly report

## **WORKSHOP SESSION**

1. Discussion regarding Fiscal Year 2021-2022 annual budget.

Finance Director, Josh Armstrong provided a tentative calendar to Council and discussed the City's financials to date. Josh Armstrong went through a few budgetary items that would be included in the upcoming discussions; Library Computer replacement, GIS license, additional cameras, IT updates, and other department budgetary items.

2. Discuss calling a public hearing to consider amending the City's Sign Ordinance, Chapter 36.

Director of Planning and Development, Darrell Gentry discussed that the Planning and Zoning Commission did look the Ordinance back over and has recommended calling a public hearing.

3. Discussion regarding a service area agreement between the City of Justin and Aqua Texas, Inc. regarding service of water to an approximately 197 acre-tract in Denton County located at the intersection of Boss Range Road and FM 407.

Director of Strategic Services, Abbey Reece updated the Council on the status of the agreement and that it was ready for them to take action.

4. Discussion regarding a proposed shared-use path easement and intent to construct a 10-foot wide shared pathway connection into City owned Reatta Park.

Director of Planning and Development, Darrell Gentry reviewed the proposed shared use path easement and graphic, explaining the accommodations of the pathway and future connections.

5. Discussion regarding lighting improvements for the Downtown Parking Area.

Staff and Council discussed the options presented. Council requested that this item be brought back with more information on costs associated with the improvements.

6. Discussion regarding approval of Lift Station Improvements.

Public Works Director, Josh Little discussed that while other items were approved and are currently being updated, that this item is to approve additional unbudgeted funds for the overall repairs.

7. Discussion regarding an amendment to the Community Development Corporation Annual 2020-2021 Budget.

Staff discussed that the CDC recommended approval for two façade enhancement grants, and that a budget amendment is necessary.

8. Discussion regarding an application to the Justin Economic Development Corporation and Community Development Corporation Boards.

9. Discussion regarding updates to City Hall renovations and Winter Storm Damage repairs.

Darrell Gentry and Building Official, Chuck Sellers gave Council an overview of the current City Hall renovation, and Repairs to facilities caused by the Winter Storm.

10. Discussion regarding current project list.

## **CONVENE INTO REGULAR SESSION- Immediately Following Workshop Session**

### **CALL TO ORDER**

Convene into Session:

Invocation and Pledge of Allegiance by Councilman Tate  
American Flag

Texas Flag: *“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible”*

### **PUBLIC COMMENT**

In an effort to allow the public the ability to participate in the public comment portion and not attend the meeting in person, the City will allow the following: The public may email their comment to the City Secretary by 5:00 pm on Monday, March 29, 2021 at [bandrews@cityofjustin.com](mailto:bandrews@cityofjustin.com). The City Secretary will read the email to Council during the public comment portion of the meeting. Please make sure to include your name and address, along with your comment pertaining to an item on the agenda, in the body of the email.

### **POSSIBLE ACTION ITEMS**

11. Consider and take appropriate action calling a public hearing to consider amending the City’s Sign Ordinance, Chapter 36.

**Councilman Mounce made the motion to call a public hearing to be held on April 26, 2021 to consider amending the City’s Sign Ordinance, Chapter 36.**

**Seconded by: Mayor Pro Tem, Clark**

**Aye votes: Councilmembers Clark, Hartle, Tate, Mounce, and Krueger**

**Motion Carries**

12. Consider and take appropriate action to approve a service area agreement between the City of Justin and Aqua Texas, Inc. regarding service of water to an approximately 197 acre-tract in Denton County located at the intersection of Boss Range Road and FM 407.

**Councilman Mounce moved to approve the service area agreement as presented.**

**Seconded by: Mayor Pro Tem, Clark**  
**Aye votes: Councilmembers Clark, Hartle, Tate, Mounce, and Krueger**  
**Motion Carries**

13. Consider and take appropriate action regarding a proposed shared-use path easement and intent to construct a 10-foot wide shared pathway connection into City owned Reatta Park.

**Mayor Pro Tem, Clark moved to approve item number 13 in the packet as presented.**

**Seconded by: Councilwoman Hartle**  
**Aye votes: Councilmembers Clark, Hartle, Tate, Mounce, and Krueger**  
**Motion Carries**

14. Consider and take appropriate action to approve lighting improvements for the Downtown Parking Area.

**No Action**

15. Consider and take appropriate action to approve Lift Station Improvements.

**Mayor Pro Tem, Clark moved to approve \$93465.29 for Lift Station Improvements as presented.**

**Seconded by: Councilwoman Hartle**  
**Aye votes: Councilmembers Clark, Hartle, Tate, Mounce, and Krueger**  
**Motion Carries**

16. Consider and take appropriate action approving an amendment to the Community Development Corporation Annual 2020-2021 Budget.

**Mayor Pro Tem, Clark moved to approve the budget amendment in the amount of \$5500.00 as presented.**

**Seconded by: Councilman Mounce**  
**Aye votes: Councilmembers Clark, Hartle, Tate, Mounce, and Krueger**  
**Motion Carries**

17. Consider and take appropriate action approving an application to the Justin Economic Development Corporation and Community Development Corporation Boards.

**Councilwoman Hartle moved to appoint Tammy Foster to Place 6 on the EDC/CDC Boards.**

**Seconded by: Mayor Pro Tem, Clark**  
**Aye votes: Councilmembers Clark, Tate, Mounce, and Krueger**  
**Councilwoman Hartle abstained**

**Motion Carries**

18. Consider and take appropriate action regarding current project list.

**No Action**

19. Consider and take appropriate action for future agenda items.

**No Action**

**CONSENT**

**Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration**

20. Consider and take appropriate action to approve Ordinance 687-21, establishing speed limits along FM 407 within the city limits of Justin.

21. Consider and take appropriate action to approve City Council minutes dated March 8, 2021.

**Councilman Mounce moved to approve all consent items.**

**Seconded by: Mayor Pro Tem, Clark**

**Aye votes: Councilmembers Clark, Hartle, Tate, Mounce, and Krueger**

**Motion Carries**

**EXECUTIVE SESSION**

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:
  - Appellate Docket No. 06-17-00054-CV – City of Justin v. Town of Northlake;
  - State Supreme Court Case No. 18-0651 – Town of Northlake v. City of Justin;
  - Denton County Municipal Utility District No. 10 and/or the Texas Commission on Environmental Quality’s Executive Director’s action in granting approval for the creation of Denton County Municipal Utility District No. 10
- Under Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Police Department/Police Chief

Convene into executive session at **7:15PM**

Adjourn into open meeting at **8:26PM**

Discuss, consider, and act on items discussed in Executive Session

**ADJOURN**

**With there being no further business the meeting was adjourned at 8:28PM**

Brittany Andrews

Brittany Andrews, City Secretary

Seal: