

Tomas Mendoza, Councilmember
John Mounce, Councilmember
Chrissa Hartle, Councilmember



James Clark, Mayor Pro Tem
Jim Tate, Councilmember

Elizabeth Woodall, Mayor

**CITY OF JUSTIN
CITY COUNCIL AGENDA
TUESDAY, FEBRUARY 22, 2022
415 N. COLLEGE AVE.
6:00 P.M.**

CALL TO ORDER

Convene into Session:
Invocation and Pledge of Allegiance
American Flag

Texas Flag: *“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible”*

STAFF/BOARD UPDATES

- Police Department
- Employee recognition

WORKSHOP SESSION

1. Discussion regarding meeting agenda format.
2. Discussion regarding the February 26, 2022 City Council Retreat.

CONVENE INTO REGULAR SESSION- Immediately Following Workshop Session

PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues, which the public have not been given a seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

PUBLIC HEARING ITEMS

3. **PUBLIC HEARING:** Conduct a public hearing to consider amending water and wastewater impact fees and approving a roadway impact fee.
 - a. Open public hearing
 - b. Close public hearing
 - c. Consider and take appropriate action

POSSIBLE ACTION ITEMS

4. Consider an ordinance amending the Fiscal Year 21-22 General Fund Budget in the amount of \$54,100 for payment to the Justin Community Fire Department.

CONSENT

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration

5. Consider and take appropriate approving City Council meeting minutes dated February 8, 2022.

EXECUTIVE SESSION

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:
 - West Side Wastewater Improvement Agreement
 - Range Creek Municipal Utility District of Denton County
 - Justin Crossing Development

Convene into executive session

Adjourn into open meeting.

6. Discuss, consider, and act on items discussed in Executive Session.

FUTURE AGENDA ITEMS

IMPORTANT DATES

- March 1, 2022 Parks and Recreation Advisory Board Meeting
- March 8, 2022 City Council Meeting
- March 15, 2022 Planning and Zoning Commission Meeting

- March 17, 2022 Justin Economic Development and Community Development Meeting
- March 22, 2022 City Council Meeting

ADJOURN

I, the undersigned authority, do hereby certify that the above notice of the meeting of the City Council of the City of Justin, Texas, is a true and correct copy of the said notice that I posted on the official bulletin board at Justin Municipal Complex, 415 North College Street, Justin, Texas, a place of convenience and readily accessible to the general public at all times, and said notice posted this 17th day of February, 2022 by 5:00 p.m., at least 72 hours preceding the scheduled meeting time.

Brittany Andrews

Brittany Andrews, City Secretary

City Council Meeting

February 22, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item #1 (Workshop)

Title: Discussion regarding meeting agenda format.

Department: Administration

Contact: City Manager, Chuck Ewings

Recommendation:

Background:

This item is on the agenda at the request of Councilman Mounce

City Attorney Review: N/A

Attachments:

City Council Meeting

February 22, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item #2 (Workshop)

Title: Discussion regarding the February 26, 2022 City Council Retreat.

Department: Administration

Contact: City Manager, Chuck Ewings

Recommendation:

Background: This item is for discussion only regarding the City Council Retreat.

City Attorney Review: N/A

Attachments:

City Council Meeting

February 22, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item #3 (Public Hearing)

Title: Conduct a public hearing to consider adoption of water, wastewater, and roadway impact fees.

Department: Administration

Contact: City Manager, Chuck Ewings

Recommendation: Hold public hearing for

Background:

City Council called a public hearing for amendment to water and wastewater impact fees and establishment of a roadway impact fee. City Council has approved the land use assumptions and the capital improvements plan. The Capital Improvements Advisory Committee has reviewed the plan and provided no comments. The next step is to hold a public hearing on the maximum assessable impact fees and the final approval must be made within 30 days after the public hearing. Based on feedback from this meeting, staff will bring a proposed fee schedule for consideration at the first March meeting for City Council to consider.

The tables below provide the maximum assessable fees. They are the maximum and can be reduced, but not increased based on the capital improvement plan estimates.

Staff will provide an overview during the meeting prior to the public hearing.

MAXIMUM ASSESSABLE ROADWAY IMPACT FEE		
Development Type	Maximum Assessable Fee	
Single Family	\$ 3,771.29	/Dwelling Unit
Multi Family	\$ 2,396.92	/Dwelling Unit
Retail	\$ 1,889.89	/1,000 SQFT
Light Industrial	\$ 303.87	/1,000 SQFT
General Business	\$ 1,700.98	/1,000 SQFT

CITY OF JUSTIN IMPACT FEES		
SCHEDULE OF MAXIMUM ASSESSABLE WATER IMPACT FEES		
Actual Meter Size (inches)	Equivalency Factor	Impact Fee By Meter Size (\$)
3/4	1.00	\$ 4,761.00
1	1.67	7,951.00
1 1/2	3.33	15,855.00
2	5.33	25,378.00
3	11.67	55,566.00
4	21.00	99,991.00
6	46.67	222,219.00
8	80.00	380,920.00
10	126.67	603,139.00

CITY OF JUSTIN IMPACT FEES		
SCHEDULE OF MAXIMUM ASSESSABLE WASTEWATER IMPACT FEES		
Actual Meter Size (inches)	Equivalency Factor	Impact Fee By Meter Size (\$)
3/4	1.00	\$ 14,846.00
1	1.67	24,792.00
1 1/2	3.33	49,437.00
2	5.33	79,129.00
3	11.67	173,252.00
4	21.00	311,766.00
6	46.67	692,862.00
8	80.00	1,187,680.00
10	126.67	1,880,543.00

City Council Meeting

February 22, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item #4 (Possible Action)

Title: Discuss approval of Ordinance 721-22 amending the Fiscal Year 2021-2022 General Fund budget providing addition funding to the Justin Community Fire Department

Department: Administration

Contact: City Manager, Chuck Ewings

Recommendation: Approve Budget Amendment Ordinance

Background:

Last year City Council discussed and approved to fund an increase in pay for volunteer firefighters. This represented an increase to the budget in the amount of \$51,562. The budget was not amended to accommodate that funding and those funds were not provided to the Justin Community Fire Department. We received a request for these funds and have paid them but need to adjust the budget.

If approved this will appropriate the requested funds. Since they were not provided last year, there is adequate fund balance available.

City Attorney Review: N/A

Attachments: Budget Amendment Ordinance

CITY OF JUSTIN, TEXAS

ORDINANCE NUMBER 721-22

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF JUSTIN, TEXAS AMENDING ORDINANCE
NUMBER 710-21, AUTHORIZING CERTAIN
BUDGET AMENDMENTS PERTAINING TO THE FY
2021-2022 BUDGET; AS SET OUT IN EXHIBIT "A";
AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the City Council approved Ordinance number 710-21 Fiscal Year 2021-2022 Budget beginning October 1, 2021 and ending September 30, 2022; and,

WHEREAS, City Departments regularly review their budget appropriations to ensure they are within budget parameters and determine if any changes are necessary; and,

WHEREAS, based on reviews by City Departments, the City Manager and Finance Director have prepared amendments to certain appropriations and expenditures in the Fiscal Year 2021-2022 Budget and submitted to the City Council for approval and a true and correct copy is attached as Exhibit "A"; and,

WHEREAS, the City Council has the authority to approve amendments to Ordinance 710-21; City Budget; and,

WHEREAS, the City Council has determined that the proposed amendments to the Fiscal Year 2021-2022 Budget are in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JUSTIN, TEXAS:

SECTION 1. That Ordinance No. 710-21, the Fiscal Year 2021-2022 Budget Ordinance, is hereby amended to incorporate the changes set out in Exhibit "A" and are hereby authorized and approved.

SECTION 2. The City Council further finds the amended budget line items will not cause the total expenditures in the budget to exceed the total original budgeted amount.

SECTION 3. All portions of the existing FY 2021-2022 Budget, except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of this ordinance.

SECTION 4. In the event any clause, phrase, provision, sentence, or part of this ordinance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair or invalidate this ordinance as a whole or any part of provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Justin, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 5. That this Ordinance shall become effective from and after its adoption and is so ordained.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JUSTIN ON
THE 22nd DAY OF February, 2022.**

CITY OF JUSTIN, TEXAS

Elizabeth Woodall, Mayor

ATTEST:

Brittany Andrews, City Secretary

APPROVED AS TO FORM:

City Attorney

BUDGET AMENDMENT

FISCAL YEAR

FY 2021-2022

General Fund Amended Expenditures

ACCOUNT NUMBER	EXPENDITURE	FY 2021-2022 BUDGET	FY 2021-2022 BUDGET AMENDMENT	CHANGE
100-3500-626410	Fire Department	\$ 554,000.00	\$ 605,562.00	\$ 51,562.00

51,562.00

City Council Meeting

February 22, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item: #5 (Consent)

Title Consider and take appropriate action approving City Council minutes dated February 8, 2022.

Department: Administration

Contact: City Secretary, Brittany Andrews

Recommendation: Motion to approve minutes as presented.

Background:

City Attorney Review: N/A

Attachments:

1. February 8, 2022 City Council Minutes