

JUSTIN PARKS AND RECREATION ADVISORY BOARD  
TUESDAY, FEBRUARY 1, 2022  
6:00 P.M.  
415 NORTH COLLEGE STREET  
JUSTIN, TEXAS 76247

**I. CALL TO ORDER**

**II. PUBLIC COMMENT**

**III.** In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the Park and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

**IV. STAFF/BOARD UPDATE**

- Updates on new developments related to parks.

**V. DISCUSSION / ACTION ITEMS**

1. Discuss, and consider a recommendation to present Hello Lamppost to City Council.
2. Discuss, and consider pet waste stations for City Parks.
3. Discuss baseball fields located at Community Park.
4. Discussion regarding a Veterans Memorial.
5. Discuss fundraising.

**VI. CONSENT**

6. Consider and take appropriate action to approve Park Board minutes dated January 4, 2022.

**VII. FUTURE AGENDA ITEMS**

**VIII. ADJOURN**

I, the undersigned authority, do hereby certify that the above notice of the meeting of the Justin Parks and Recreation Committee is a true and correct copy of the said notice that I posted on the official bulletin board at Justin Municipal Complex, 415 North College Street, Justin, Texas, a place of convenience and readily accessible to the general public at all times, and said notice posted this 28<sup>th</sup> day of January, 2022 by 5:00 p.m., at least 72 hours preceding the scheduled meeting time.

*Brittany Andrews*  
City Secretary, Brittany Andrews

Parks and Recreation Advisory Board

February 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item:

Title: Discussion regarding an update on new developments and park amenities.

Department: Administration

Contact: City Secretary, Brittany Andrews

---

Recommendation: Discussion only

---

Background: Staff have provided updates as of 12/14/2021 within this coversheet.

- **Justin Crossing** - In the Development agreement a fee in lieu of parkland dedication was established because they were not meeting the Cities requirements. The developer has since met the minimum requirement to fund the pocket park located within these development improvements are in total over \$300,000. Because they met the requirement, and exceeded the City's portion, they no longer are required to issue a payment to the city for the fee in lieu of parkland dedication per the development agreement. However, they have asked the Park board to provide their wish list (pavilion, playground equipment, etc.) and they would consider contributing a small amount towards something of the boards choice. This development will have a trail system extending to Reatta Ridge Park. In the future, the trail system will then extend north toward Bishop Park through the future municipal complex property located adjacent to Bishop Park.
- **The Preserve** - is a newly approved development located at Boss Range Road and FM 407. Proposed Development will include 4 neighborhood parks, open space, and a trail system that will facilitate and connect to Community Park in the South and lead to connections to the Timberbrook master plan trail system on the north. An amenity center is included with park equipment, pool, and pond. The developer has agreed to maintain parks and open space exceeding city requirements and to construct trails.
- **Reatta Ridge Phases 3 and 5** – A Preliminary Plat was approved by City Council in May 2021. These phases will include a Community Pool, 9 acres of public

parkland, and reserved open space easement for Trail creek, walking trail and pedestrian bridge across trail creek for connection to existing and future trails.

- **Timberbrook** – City Council on 12/14/21 passed a second agreement by resolution accepting the transfer of another 19.49 acres of parkland, which also includes already completed concrete trails. Timberbrook is one of the Cities largest developments and wraps from FM 156 over to FM 407. The subdivision currently has constructed amenities, such as playgrounds, trails, and an amenity center. Future phases will add to these, as well as encourage more open space.

City Attorney Review: N/A

---

Attachments:

Parks and Recreation Advisory Board

February 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #1

Title: Discuss and consider a recommendation to present Hello Lamppost to City Council.

Department: Administration

Contact: Chair, Alyssa Linenkugel

---

Recommendation:

---

Background:

Park Board Chair, Alyssa, and Councilmember Clark have asked that this be on the agenda.

If the Board is ready and would like to make a recommendation to Council, a motion is necessary to do so.

City Attorney Review: N/A

---

Attachments:

Parks and Recreation Advisory Board

February 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #2

Title: Discuss and consider pet waste stations for City Parks.

Department: Administration

Contact: City Secretary, Brittany Andrews

---

Recommendation:

---

Background:

During the last meeting it was mentioned that pet waste stations could be utilized in City Parks. Staff have looked into pricing and researched the stations.

The cost will depend on how many are desired, and for the few that were called on, each unit is anywhere from \$300-\$500 per station. Example pictures are attached.

City Attorney Review: N/A

---

Attachments:

1. Pet waste station pictures



**PET EXERCISE  
AREA**



PETS MUST BE CONTROLLED  
AT ALL TIMES

PLEASE CLEAN UP  
AFTER YOUR PET





Parks and Recreation Advisory Board

February 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #3

Title: Discuss baseball fields located at Community Park.

Department: Administration

Contact: City Secretary, Brittany Andrews

---

Recommendation:

---

Background:

City Council members have received an email regarding homeowner's dislike of the Baseball fields. Council have asked the Parks Board to discuss the matter and make any recommendations if you choose.

City Attorney Review: N/A

---

Attachments:

1. Email

Ms Mayor, City Council, and City of Justin:

We have been asking for years now, that someone takes action on the danger that the City has placed our homes in. So as you can imagine the relief we felt hearing Councilman John Mounce, Councilman Tomas Mendoza, and Councilman Chrissa Hartle speak out against the Frisbee Golf course placement. They very specifically each mentioned the unsafe nature of the sport and Both Mr Mounce and Mr Mendoza spoke to the unsavoriness of many whom play that sport. They also agreed and supported our neighbors in stating that a frisbee could kill a child, or the severe injury of someone due to the speed of the Frisbee as a projectile. Along with the conversation and ultimate decision to place a cease-and-desist order and immediately remove the course, they discussed Frisbees entering yards, homeowners wearing helmets to be in their backyards, and individuals trespassing to retrieve frisbees. We would like to thank the Council for setting this precedent and want to know when the Baseball field that faces our homes will also be shutdown. The field faces our homes. One of the Frisbee arguments was that the disc could break windows. This Baseball field has actually broken multiple windows, and destroyed a saltwater aquarium, killing some very expensive fish. Fence panels have been broken, and on many many occasions, baseball players have destroyed fences while trying to climb into our yards to retrieve balls. The field were never built appropriately and yet the City continues to spend money on them, instead of tearing them out and making them right. It is only 320 ft from home plate to our home. The field is too short, the fences are not tall enough, the lights illuminate just about every room in our home. The individuals that come into our yards are very disrespectful, and often times the adults that practice there are an even bigger problem because they are drinking, and belligerent about getting their balls when they hit them into our yards. The fields need to be redesigned, with our safety in mind, and with the precedence set by Mr Mounce, Mr Mendoza and Ms Hartle with the Frisbee Golf decision, when can we expect a much much more dangerous baseball field to be closed, and properly engineered facing away from our homes.

Some facts to consider:

Disc golf average speed 45 to 65 MPH

Hit Baseball Average speed 70 – 90 mph

Disc Golf impact 25 to 40 Ft lbs

Baseball impact 80 to 100 Ft lbs

Please immediately close this one field so that our Children can be safe in our own yards.

Parking is another issue. During the weekends when multiple fields are being used, many vehicles are parked on the roads and in the grass. During Justin's spring festival, parking was along our fence line, and up and down both sides of the streets. It is time a real plan is make for our park, and it is time to take the safety of homeowners and our Children into account. Thank you

Residents of Hardeman Estates, Cedar Crest Drive.

Chris and Amy Hughes



Parks and Recreation Advisory Board

February 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #4

Title: Discussion regarding a Veterans Memorial.

Department: Administration

Contact: City Secretary, Brittany Andrews

---

Recommendation:

---

Background:

Staff and Chair, Alyssa Linenkugel met with members of the Justin Lions Club to discuss the funds they were willing to donate towards park improvements. Initially when this was first discussed, staff were informed that some of the funds were delegated to a veteran's plaque or memorial, and there would potentially be additional funding donated for other improvements.

After meeting with the Lions Club, they stated that if the remaining members would agree, they are open to donating all of the funds to the City and via agreement between the City and Lions Club, the City will begin to construct some type of memorial honoring veterans of Justin. In addition, other stipulations they requested are for the construction of the memorial begin within 24 months after the agreement is signed, and that recognition for the Lions Club donation be placed on a plaque or engraved, depending on the type and materials chosen for the memorial.

For discussion, there are several types of veteran's memorials all around Texas. For the board to make a clear and direct recommendation to Council should decide on a location, style, desired look, feel, size, etc. this memorial should be.

City Attorney Review: N/A

---

Attachments:



Parks and Recreation Advisory Board

February 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #5

Title: Discuss fundraising

Department: Administration

Contact: City Secretary, Brittany Andrews

---

Recommendation:

Continued discussion from January meeting.

---

Background: In September members agreed that some fundraising would be of benefit to address park related improvements, and other projects. Mayor Woodall would like the Parks board to come up with a veterans' memorial/ plaque to be placed in one of our parks to honor any deceased soldiers from Justin. Mayor mentioned that the local Rotary club might be interested in helping fund such a project. While this may take some planning and research, it could be a goal for the fundraiser. Another project that has been brought up by a few residents is to create a butterfly garden in the blank areas of Reatta Park. Keeping in mind that irrigation could be an issue, this too might be a fundraising project to consider.

Member, Tresha Stearns, with previous experience was able to look into the brick pavers and will be bringing samples to the meeting. Should the board decide to move forward, staff will work on addressing where the collected funds would go, and ensuring the board/boards have a table at the upcoming events, and future events in the City. If signage is desired for the tables, staff can look into options and pricing, and whether it is something that would need to go to Council.

This item is a continued discussion from the January 4th meeting.

City Attorney Review: N/A

---

Attachments:

Parks and Recreation Advisory Board

February 1, 2022

Justin City Hall, 415 North College Street

Cover Sheet

Agenda Item: #6

Title: Consent minutes

Department: Administration

Contact: City Secretary, Brittany Andrews

---

Recommendation: Approve board minutes as presented

---

Background:

Minutes from January 4, 2022 are included in the packet.

City Attorney Review: N/A

---

1. January 4, 2022 minutes

## MINUTES

State of Texas  
County of Denton  
City of Justin

### Justin Parks and Recreation Committee – January 4, 2022

The Justin Parks and Recreation Committee convened into a regular meeting the same being open to the public the 4<sup>th</sup> day of January at 6:00 p.m. at the Justin Municipal Complex, and notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: City Secretary, Brittany Andrews, Councilmembers John Mounce and James Clark.

Justin Parks and Recreation Committee Members: Chair Alyssa Linenkugel, Members Pasnewski, Cuthbertson, Steinbacher and Stearns in attendance.

#### **I. CALL TO ORDER**

Invocation by: Councilman Clark

#### **II. PUBLIC COMMENT**

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the Park and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

No comment

#### **III. STAFF/BOARD UPDATE**

- Hello Lamppost update from Chair, Alyssa Linenkugel
- Updates on new developments related to parks.

#### **IV. DISCUSSION / ACTION ITEMS**

1. Discuss, and consider a recommendation to present Hello Lamppost to City Council.

No Action

2. Discuss, and consider potential funding for future projects and improvements.

Members discussed various park improvements and opportunities for funding. No Action

3. Discuss, and consider a recommendation to City Council regarding the Disc Golf Course at Community Park.

**Member Linenkugel moved to recommend pulling up the current disc golf course immediately and take steps toward re-design and location.**

**Seconded by: Member Cuthbertson**

**Aye votes: Members Linenkugel, Pasnewski, Steinbacher, Stearns, and Cuthbertson**

**Motion carries**

4. Discuss, and consider the Keep Justin Beautiful Committee.

**Member Stearns moved to approve the Parks and Recreation Board members assume the role as Keep Justin Beautiful Committee temporarily, or until commission can fill with new members.**

**Seconded by: Member Cuthbertson**

**Aye votes: Members Linenkugel, Pasnewski, Steinbacher, Stearns, and Cuthbertson**

**Motion carries**

5. Discuss, and consider Parks and Recreation Advisory Board objectives, and statement that defines the Board.

**Member Stearns moved to approve the statement as presented and have placed on the Website.**

**Seconded by: Member Steinbacher**

**Aye votes: Members Linenkugel, Pasnewski, Steinbacher, Stearns, and Cuthbertson**

**Motion carries**

6. Discuss fundraising.

Members discussed the brick pavers, breaking down cost to initially purchase and asked members to bring back a design and full cost breakdown to the next meeting.

## **V. CONSENT**

7. Consider and take appropriate action to approve Park Board minutes dated November 2, 2021, and November 30, 2021.

**Member Stearns made the motion to approve consent items.**

**Seconded by: Member Pasnewski**

**Aye votes: Members Linenkugel, Pasnewski, Steinbacher, Stearns, and Cuthbertson**

**Motion carries**

**VI. FUTURE AGENDA ITEMS**

**VII. ADJOURNMENT**

Motion to adjourn at 8:04 PM

Passed and approved on the 1st day of February 2022.

SEAL:

---

Brittany Andrews, City Secretary