

**MINUTES
State of Texas
County of Denton
City of Justin**

Justin Community Development Type B Corporation Meeting—January 30, 2020

The Justin Community Development Type B Corporation convened into a regular meeting, the same being open to the public on the 30th day of January, 2020 at 5:30 p.m. at Justin City Hall located at 415 N. College Ave, Justin Texas and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit:

Type B Board Members: Mike Russ, Chrissa Hartle, Liz Woodall, Erin Duitsman, and Robert Heygster

Absent Members: None

Finance Director: Josh Armstrong

Assistant to the City Manager: Abbey Reece

I. CALL TO ORDER

CDC Type B meeting was called to order at 5:31pm by CDC Board President Chrissa Hartle.

II. INTRODUCTION OF GUESTS

Eric Wilhite and Dorothy Witmeyer from Pacheco Koch. New CDC board member Erin Duitsman.

III. CITIZEN COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the President of the Board may impose a three-minute limitation on any person addressing the Board.

No comment.

IV. CONSENT ITEMS

1. Consider, and act on meeting minutes from the CDC meeting on December 19, 2019.

Board member Heygster motioned to approve the CDC minutes from the meeting on December 19, 2019.

Seconded by: Board member Russ.

All in favor. Motion carries.

V. **DISCUSSION AND POSSIBLE ACTION ITEMS**

2. Discussion regarding the roadway construction project.
Discussion was held.
3. Discuss, consider, and act on the center island landscaping for proposed roundabout on future Tally Blvd.
No action was taken.
4. Discussion regarding the monthly financials.
Discussion was held.
5. Discussion regarding the monthly sales tax report.
Discussion was held.
6. Discuss, consider, and act on updating marketing materials.
Board member Woodall motioned to fund half of the marketing material quote from Fast Signs in the amount of \$1,889.00.
Seconded by: Board member Heygster.
All in favor. Motion carries.
7. Discuss, consider, and act on amendments to the CDC bylaws.
No action was taken.
8. Discuss, consider, and act on officer positions within the CDC board.
Board member Russ motioned to appoint Robert Heygster as President, Elizabeth Woodall as Vice President, and Erin Duitsman as Secretary.
Seconded by: Board member Hartle.
All in favor. Motion carries.
9. Discussion regarding the Community Treeage Event.
Discussion was held.
10. Discuss, consider, and act on the façade improvement qualifications and restrictions.
Discussion was held.
11. Discussion regarding ongoing projects.
Discussion was held.
12. Discussion regarding an annual work plan and prioritization of goals for FY 2019-2020.
Discussion was held.
13. Discussion regarding development-related activity.
Discussion was held.

VI. EXECUTIVE SESSION

The Justin Community Development Corporation reserves the right to adjourn into Executive Session at anytime during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code Section 551.071 (Consult with Attorney), 551.072 (Deliberation about Real Property), 551.074 (Personnel Matters), 551.087 (Deliberations about Economic Development)

As authorized by Section 551.072 of the Texas Government Code, this meeting may convene into closed executive session for the purpose of the following item(s):

Did not go into executive session.

VII. FUTURE AGENDA ITEMS/MEETINGS

Roadway construction project, roundabout design, 2020 annual work plan, council vision recap, CDC visioning workshop, and the façade enhancement program (later date)

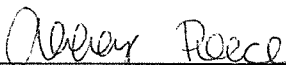
VIII. ADJOURNMENT

Board member Russ made a motion to adjourn.

Seconded by: Board member Woodall.

All in favor. Motion carries.

Meeting was adjourned at 7:33pm.



Abbey Reece, Assistant to the City Manager