

**MINUTES
State of Texas
County of Denton
City of Justin**

Justin Community Development Type B Corporation Meeting—November 7, 2019

The Justin Community Development Type B Corporation convened into a regular meeting, the same being open to the public on the 7th day of November, 2019, at 5:30 p.m. at Justin City Hall located at 415 N. College Ave, Justin Texas and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit:

Type B Board Members: Mike Russ, Chrissa Hartle, Liz Woodall, Johanna Belwood, and Robert Heygster

Absent Members: Gladys Williams and Marcella Nichols

City Manager: Cori Reaume

Finance Director: Josh Armstrong

Assistant to the City Manager: Abbey Reece

I. CALL TO ORDER

CDC Type B meeting was called to order at 5:33pm by CDC Board President Chrissa Hartle.

II. INTRODUCTION OF GUESTS

Chief Alex Coss and Dorothy Witmeyer from Pacheco Kochi.

III. CITIZEN COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the President of the Board may impose a three-minute limitation on any person addressing the Board.

No comment.

IV. CONSENT ITEMS

1. Consider, and act on meeting minutes from the CDC meeting on September 26, 2019.

Board member Woodall motioned to approve the CDC minutes from the meeting on September 26, 2019.

Seconded by: Board member Heygster.

All in favor. Motion carries.

V. DISCUSSION AND POSSIBLE ACTION ITEMS

2. Discuss, consider, and act on recommending contract award for new roadway construction.
Board member Woodall motioned to recommend to city council the awarded contract go to Reytech Services, LLC in the amount of funding from the CDC to be \$823,790.00.
Seconded by: Board member Russ.
All in favor. Motion carries.
3. Discuss, consider, and act on the center island landscaping for proposed roundabout on future Tally Blvd.
No action was taken.
4. Discuss, consider, and act on the CDC financial policies and all matters related thereto.
Board member Belwood motioned to approve the financial policies as presented with the changes discussed.
Seconded by: Board member Woodall.
All in favor. Motion carries.
5. Discussion regarding the monthly financials.
Discussion was held.
6. Discussion regarding the monthly sales tax report.
Discussion was held.
7. Discuss, consider, and act on updating marketing materials.
Board member Belwood motioned that city staff obtain quotes for new folders, inserts, fabric slipcovers, tablecloth, and giveaways. CDC members will be obtaining quotes for a TV screen.
Seconded by: Board member Heygster.
All in favor. Motion carries.
8. Discussion regarding future events.
Discussion was held.
9. Discussion regarding an annual work plan and prioritization of goals for FY 2019-2020.
Discussion was held.
10. Discussion regarding development-related activity.
Discussion was held.

VI. EXECUTIVE SESSION

The Justin Community Development Corporation reserves the right to adjourn into Executive Session at anytime during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code Section 551.071

(Consult with Attorney), 551.072 (Deliberation about Real Property), 551.074 (Personnel Matters), 551.087 (Deliberations about Economic Development)

As authorized by Section 551.072 of the Texas Government Code, this meeting may convene into closed executive session for the purpose of the following item(s):

Did not go into executive session.

VII. FUTURE AGENDA ITEMS/MEETINGS

Bids for the roadway construction, roundabout design, updated marketing quotes, 2020 annual work plan, fish fry recap, and the façade enhancement program (Jan 2020).

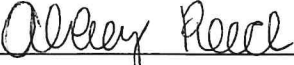
VIII. ADJOURNMENT

Board member Belwood made a motion to adjourn.

Seconded by: Board member Heygster.

All in favor. Motion carries.

Meeting was adjourned at 8:43pm.



Abbey Reece, Assistant to the City Manager