

**MINUTES**  
**State of Texas**  
**County of Denton**  
**City of Justin**

**Justin Community Development Type B Corporation Meeting—August 29, 2019**

The Justin Community Development Type B Corporation convened into a regular meeting, the same being open to the public on the 29<sup>th</sup> day of August, 2019, at 5:30 p.m. at Justin City Hall located at 415 N. College Ave, Justin Texas and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit:

Type B Board Members: Mike Russ, Chrissa Hartle, Liz Woodall, Gladys Williams, Johanna Belwood, and Robert Heygster

Absent Members: Marcella Nichols

Assistant to the City Manager: Abbey Reece

Director of Finance: Josh Armstrong

**I. CALL TO ORDER**

CDC Type B meeting was called to order at 5:32pm by CDC Board President Chrissa Hartle.

**II. INTRODUCTION OF GUESTS**

**III. CITIZEN COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA**

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the President of the Board may impose a three-minute limitation on any person addressing the Board.

No comment.

**IV. CONSENT ITEMS**

1. Consider, and act on meeting minutes from the CDC meeting on July 30, 2019.

**Board member Woodall motioned to approve the CDC meeting minutes from July 30, 2019.**

**Seconded by: Board member Heygster.**

**All in favor. Motion carries.**

**V. DISCUSSION AND POSSIBLE ACTION ITEMS**

2. Discussion regarding the monthly financials for July  
**Discussion was held.**

3. Discuss, consider, and act on the Justin Community Development Corporation FY 2019-2020 annual budget.

**Board member Woodall motioned to approve the Justin Community Development Corporation FY 2019-2020 annual budget.**

**Seconded by: Board member Belwood.**

**All in favor. Motion carries.**

4. Discussion regarding the monthly sales tax report.

**Discussion was held.**

5. Discuss, consider, and act on a property listing tool for the economic development website.

**Board member Belwood motioned to not approve the listing tool and instead include links to Loopnet and Costar.**

**Seconded by: Board member Woodall.**

**All in favor. Motion carries.**

6. Discuss, consider, and act on the removal and addition of signers to all CDC bank accounts.

**Board member Belwood motioned to remove Mike Russ as a signer from all CDC bank accounts and add Liz Woodall as a signer to all CDC bank accounts.**

**Seconded by: Board member Williams**

**All in favor. Motion carries.**

7. Discussion regarding development-related activity.

**Discussion was held.**

8. Discussion regarding website updates.

**Discussion was held.**

## **VI. EXECUTIVE SESSION**

The Justin Community Development Corporation reserves the right to adjourn into Executive Session at anytime during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code Section 551.071 (Consult with Attorney), 551.072 ( Deliberation about Real Property), 551.074 (Personnel Matters), 551.087 (Deliberations about Economic Development)

*As authorized by Section 551.072 of the Texas Government Code, this meeting may convene into closed executive session for the purpose of the following item(s):*

**Did not go into executive session.**

**VII. FUTURE AGENDA ITEMS/MEETINGS**

NTCAR update, financial policies, meeting for all the businesses, website update, roadway construction update, and roundabout design.

**VIII. ADJOURNMENT**

**Board member Belwood made a motion to adjourn.**

**Seconded by: Board member Woodall.**

**All in favor. Motion carries.**

**Meeting was adjourned at 6:31pm.**



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Abbey Reece, Assistant to the City Manager