

**MINUTES  
State of Texas  
County of Denton  
City of Justin**

**Justin Economic Development Board Type A—July 23, 2019**

The Justin Economic Development Board Type A convened into a regular meeting, the same being open to the public on the 23<sup>rd</sup> day of July, 2019, at 5:30 p.m. at Justin City Hall located at 415 N. College Ave, Justin Texas and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit:

Type A Board Members: Doug Shaw, Lisa Dyer, Jonathan Garner, Charlotte Moore, James Clark, and Justin Lemish  
Absent Members: None

City Manager: Cori Reaume  
Assistant to the City Manager: Abbey Reece

**I. CALL TO ORDER**

**EDC Type A meeting was called to order at 5:34pm by EDC Board President Doug Shaw**

**II. INTRODUCTION OF GUESTS**

Eric Wilhite, City Planner  
Chief Alex Coss

**III. CITIZEN COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA**

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the President of the Board may impose a three-minute limitation on any person addressing the Board.

No comment.

**IV. CONSENT ITEMS**

1. Consider, and act on meeting minutes from the Joint EDC/CDC meeting on June 25, 2019.

**Board member Moore motioned to approve the minutes from the Justin EDC/CDC meeting on June 25, 2019.**

**Seconded by: Board member Clark  
All in favor. Motion carries.**

## V. DISCUSSION AND POSSIBLE ACTION ITEMS

2. Discussion regarding the EDC banking and accounting software.  
**Discussion was held. The EDC QuickBooks data has been transferred in the Incode accounting software. Checks will need to be ordered for the board to pay through Chase bank.**
3. Discuss, consider, and act on the monthly financials.  
  
**Board member Moore motioned to approve the EDC monthly financials.**  
  
**Seconded by: Board member Clark.**  
**All in favor. Motion carries.**
4. Discussion regarding the monthly sales tax report.  
  
**Discussion was held**
5. Discussion regarding the Justin Economic Development Corporation FY 2019-2020 annual budget.  
  
**Discussion was held. Staff will input the more of the numbers after receiving feedback from board members and a final draft budget will be on the agenda for approval on August 15, 2019.**
6. Discussion regarding old town visioning.  
  
**Discussion was held. Eric Wilhite, City Planner from Pacheco Koch gave an update on their findings.**
7. Discussion regarding development-related activity.  
  
**Discussion was held.**
8. Discussion regarding website updates.  
  
**Discussion was held. The go live date is tentatively scheduled for mid-August.**
9. Discussion regarding vacant commercial properties within the City of Justin.  
**Discussion was held. After feedback from the boards, staff will make changes and a final version will be provided at a later date.**

## VI. EXECUTIVE SESSION

The Justin Community Development Corporation reserves the right to adjourn into Executive Session at anytime during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code Section 551.071

(Consult with Attorney), 551.072 ( Deliberation about Real Property), 551.074 (Personnel Matters), 551.087 (Deliberations about Economic Development)

*As authorized by Section 551.072 of the Texas Government Code, this meeting may convene into closed executive session for the purpose of the following item(s):*

**Did not go into executive session**

**VII. FUTURE AGENDA ITEMS/MEETINGS**

FY 2019-2020 Annual Budget


**VIII. ADJOURNMENT**

**Board member Lemish made a motion to adjourn.**

**Seconded by: Board member Moore.**

**All in favor. Motion carries.**

Meeting was adjourned at 7:58pm.



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Abbey Reece, Assistant to the City Manager