

**MINUTES**  
**State of Texas**  
**County of Denton**  
**City of Justin**

**Justin Community Development Type B Corporation Meeting—February 26, 2019**

The Justin Community Development Type B Corporation convened into a regular meeting, the same being open to the public on the 26<sup>th</sup> day of February, 2019, at 5:00 p.m. at Justin City Hall located at 415 N. College Ave, Justin Texas and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit:

Type B Board Members: Mike Russ, Johanna Belwood, Chrissa Hartle, and Renee Barker

Finance Director: Josh Armstrong  
Assistant to the City Manager: Abbey Reece

**I. CALL TO ORDER**

Meeting was called to order at 4:41pm by Board President Mike Russ.

**II. CITIZEN COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA**

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the President of the Board may impose a three-minute limitation on any person addressing the Board.

No comment.

**III. INTRODUCTION OF GUESTS**

Resident Elizabeth Woodall

**IV. CONSENT ITEMS**

1. Consider and act on approval of minutes from the January 22, 2019 CDC Type B meeting.

Board member Hartle motioned to approve both sets of minutes.  
Seconded by: Board member Barker  
All in favor. Motion carries.

**V. DISCUSSION AND POSSIBLE ACTION ITEMS**

2. Discuss, consider and act on the January 2019 monthly financials.

No action taken. Item was tabled until the next CDC board meeting.

3. Discussion regarding the monthly sales tax report.

Discussion was held.

4. Discuss, consider, and act on CDC application.

Board member Barker motioned to approve the CDC application from Elizabeth Woodall.

Seconded by: Board member Hartle  
All in favor. Motion carries.

5. Discuss, consider, and act on proposals from Retail Strategies and Catalyst.

Board member Belwood motioned to approve the proposal from Catalyst in the amount of \$8,500 contingent upon the EDC paying the remaining \$8,500.

Seconded by: Board member Hartle  
All in favor. Motion carries.

6. Discussion regarding amendments to the CDC bylaws.

Board member Hartle motioned to approve the amended CDC bylaws.

Seconded by: Board member Barker  
All in favor. Motion carries.

### **EXECUTIVE SESSION**

The Justin Community Development Corporation reserves the right to adjourn into Executive Session at anytime during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code Section 551.071 (Consult with Attorney), 551.072 ( Deliberation about Real Property), 551.074 (Personnel Matters), 551.087 (Deliberations about Economic Development)

*As authorized by Section 551.072 of the Texas Government Code, this meeting may convene into closed executive session for the purpose of the following item(s):*

7. Did not go in to Executive session.

## **VI. FUTURE AGENDA ITEMS/MEETINGS**

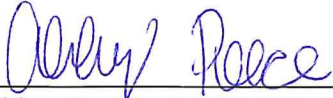
Updated monthly financials  
Chase bank update  
Incode software discussion

**VII. ADJOURNMENT**

Board member Belwood motioned to adjourn the meeting.

Seconded by: Board member Barker  
All in favor. Motion carries.

Meeting was adjourned at 5:39pm



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Abbey Reece, Assistant to the City Manager