

John Mounce, Councilmember  
Charlotte Moore, Councilmember  
Nick Krueger, Councilmember



Lynn Crites, Mayor Pro Tem  
Brad Rieger, Councilmember

Alan Woodall, Mayor

## **MINUTES**

**State of Texas**  
**County of Denton**  
**City of Justin**

### **Justin City Council Regular Session Meeting- June 1, 2020**

One or more members of the City Council may participate in this meeting remotely in compliance with the Texas Open Meetings Act or under the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted March 13, 2020.

In accordance with Order of the Office of the Governor issued March 16, 2020 and March 19, 2020, the Justin City Council will conduct the meeting scheduled at 5:00 p.m. on Monday, June 1, 2020 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). There will be no public access to the location described above. A recording of the telephonic meeting will be made, and will be available to the public.

The Zoom meeting may also be viewed by clicking the following link:

[https://us02web.zoom.us/rec/share/te96LZ\\_h8FtLW53Byxr8VowmMZnaX6a82yNK-vMExBtGmF5He8yUh6BsheLpT29p](https://us02web.zoom.us/rec/share/te96LZ_h8FtLW53Byxr8VowmMZnaX6a82yNK-vMExBtGmF5He8yUh6BsheLpT29p)

## **CALL TO ORDER**

Convene into session: Mayor Woodall called the Workshop Meeting to order at 6:00PM  
Roll Call: Mayor Woodall, Mayor Pro Tem, Crites, Councilwoman Moore, Councilman Rieger, Councilman Mounce.

Not Present: Councilman Krueger

Staff Present: City Manager, Cori Reaume, City Secretary, Brittany Andrews, Public Works Director, Josh Little, Finance Director, Josh Armstrong, Assistant to the City Manager, Abbey Reece, Director of Planning and Development Services, Darrell Gentry, City Engineer, Chris Cha, City Planner, Eric Wilhite, and Attorney, Matthew Butler.

## **WORKSHOP SESSION**

1. Discussion regarding a public hearing for purpose of updating City building codes and adopting the 2018 Model Codes for: IBC (International Building Code), IPC (International Plumbing Code), IRC (International Residential Code), and IMC (International Mechanical Code), and 2017 NEC (National Electrical Code).
2. Discussion regarding a Final Plat (FPLT 20-02), 79 residential lots and 2 open space lots for Timberbrook Phase 3A.
3. Discussion regarding award of contract for the 4<sup>th</sup> Street Drainage Improvements.

4. Discussion regarding award of contract for water and sewer line extensions, south of John Wiley.
5. Discussion regarding award of contract for the miscellaneous concrete maintenance and repair as part of the 2020 Street Improvement Program.
6. Discussion regarding Downtown Parking Landscape Plan Proposal.
7. Discussion regarding possible amendments to the Sign Ordinance.
8. Discussion regarding calling a Public Hearing to update Technical Construction Standard Specifications.
9. Discussion regarding an Interlocal Cooperation Agreement between the City of Justin and Denton County, Texas for the Boss Range Road project.
10. Discussion regarding business registry and business licensing.
11. Discussion regarding parking restrictions in Old-Town business district.
12. Discussion regarding communication strategy and new website for the City of Justin.
13. Discussion regarding appointment of an Upper Trinity Regional Water District Director to represent the City of Justin.
14. Discussion regarding capital improvement project schedule update.

**Mayor and Council discussed workshop items 1-14 with Staff.  
Mayor motioned for a break at 6:57PM**

**CONVENE INTO REGULAR SESSION- Immediately Following Workshop Session**

**CALL TO ORDER – Mayor Woodall Called the Regular meeting to order at 7:10 PM**

Invocation led by Mayor Pro Tem, Crites

**PUBLIC COMMENT**

In an effort to allow the public the ability to participate in the public comment portion and not attend the meeting in person, the City will allow the following: The public may email their comment to the City Secretary by 5:00 pm on Monday, June 1 at [bandrews@cityofjustin.com](mailto:bandrews@cityofjustin.com). The City Secretary will read the email to Council during the public comment portion of the meeting. Please make sure to include your name and address, along with your comment pertaining to an item on the agenda, in the body of the email.

**PUBLIC HEARING**

15. **PUBLIC HEARING (7:00 P.M.)** A Public Hearing for purpose of updating City building codes and adopting the 2018 Model Codes for: IBC (International Building Code), IPC (International Plumbing Code), IRC (International Residential Code), and IMC (International Mechanical Code), and 2017 NEC (National Electrical Code).

- a. Open public hearing at 7:16
- b. Close public hearing at 7:17
- c. Consider and take appropriate action

**Councilmember Rieger made the motion to approve the updating and adopting of City 2018 2018 Model Codes for: IBC (International Building Code), IPC (International Plumbing Code), IRC (International Residential Code), and IMC (International Mechanical Code), and 2017 NEC (National Electrical Code).**

**Seconded by: Councilman Mounce  
Aye: Councilmembers Rieger, Mounce, Crites, and Moore.  
Nay: 0  
Motion carries**

### **POSSIBLE ACTION ITEMS**

16. Consider and take appropriate action regarding a Final Plat (FPLT 20-02), 79 residential lots and 2 open space lots for Timberbrook Phase 3A.

**Mayor Pro Tem, Crites made the motion to approve the Final Plat (FPLT 20-02), 79 residential lots and 2 open space lots for Timberbrook Phase 3A.**

**Seconded by: Councilman Mounce  
Aye: Councilmembers Rieger, Mounce, Crites, and Moore.  
Nay:0  
Motion carries**

17. Consider and take appropriate action regarding award of contract for the 4<sup>th</sup> Street Drainage Improvements.

**Councilmember Mounce moved to approve award to Reytech Services LLC in the total bid amount of \$132,808.47 with an additional 20% contingency allocated for costs during construction.**

**Seconded by: Councilman Rieger  
Aye: Councilmembers Rieger, Mounce, Crites, and Moore.  
Nay:0  
Motion carries**

18. Consider and take appropriate action regarding award of contract for water and sewer line extensions, south of John Wiley.

**Councilwoman Moore made the motion to table.**

**Seconded by: Mayor Pro Tem, Crites  
Aye: Councilmembers Rieger, Mounce, Crites, and Moore.  
Nay:0  
Motion carries**

19. Consider and take appropriate action regarding award of contract for the miscellaneous concrete maintenance and repair as part of the 2020 Street Improvement Program.

**Councilmember Mounce made the motion to reject the low bidder as not responsible, and Move to approve award to Cam-Crete Contracting in the amount of \$117,005 with an additional 25% contingency allocated for costs during construction**

**Seconded by: Councilwoman Moore**

**Aye: Councilmembers Rieger, Mounce, Crites, and Moore.**

**Nay:0**

**Motion carries**

20. Consider and take appropriate action regarding Downtown Parking Landscape Plan Proposal.

**Councilmember Mounce made the motion to approve the scope of services for Downtown Parking Landscape Enhancements to Pacheco Koch in an amount not to exceed \$46,800.**

**Seconded by: Councilman Rieger**

**Aye: Councilmembers Rieger, Mounce, Crites, and Moore.**

**Nay:0**

**Motion carries**

21. Consider and take appropriate action regarding possible amendments to the Sign Ordinance.

**No Action**

**Seconded by:**

**Aye:**

**Nay:0**

22. Consider and take appropriate action to call a Public Hearing to update Technical Construction Standard Specifications.

**Councilmember Crites made the motion to call a Public Hearing to consider possible amendments to the Technical Construction Standards and Specifications, as an attachment to the City's subdivision ordinance on June 29, 2020 at 7:00pm at Justin City Hall .**

**Seconded by: Councilmember Mounce**

**Aye: Councilmembers Rieger, Mounce, Crites, and Moore.**

**Nay:0**

**Motion carries**

23. Consider and take appropriate action to approve an Interlocal Cooperation Agreement between the City of Justin and Denton County, Texas for the Boss Range Road project.

**Councilwoman Moore made the motion to approve an Interlocal Cooperation Agreement between the City of Justin and Denton County for the resurfacing and widening of Boss Range Road, including a lump-sum payment to Denton County by the City in the amount of \$121,000.**

**Seconded by: Mayor Pro Tem, Crites**

**Aye: Councilmembers Rieger, Mounce, Crites, and Moore.**

**Nay:0**

**Motion carries**

24. Consider and take appropriate action regarding business registry and business licensing.

**Councilman Mounce -Medium Priority - Direct staff to put together more information and a format to present to Council at a later date. Can have something on June 29<sup>th</sup>.**

**Seconded by: Mayor Pro Tem, Crites**

**Aye: Councilmembers Rieger, Mounce, Crites, and Moore.**

**Nay:0**

**Motion carries**

25. Consider and take appropriate action regarding parking restrictions in Old-Town business district.

**No Action**

26. Consider and take appropriate action to approve a communication strategy and new website for the City of Justin.

**Mayor Pro Tem, Crites made the motion to table the item until the 29<sup>th</sup>.**

**Seconded by: Councilman Mounce**

**Aye: Councilmembers Rieger, Mounce, Crites, and Moore.**

**Nay:0**

**Motion carries**

27. Consider and take appropriate action regarding appointment of an Upper Trinity Regional Water District Director to represent the City of Justin.

**Councilwoman Moore made the motion to appoint Public Works Director, Josh Little.**

**Seconded by: Mayor Pro Tem, Crites**

**Aye: Councilmembers Rieger, Mounce, Crites, and Moore.**

**Nay:0**

**Motion carries**

## **CONSENT**

**Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration**

28. Consider and take appropriate action to approve City Council minutes dated May 11, 2020, and May 21, 2020.

29. Consider and take appropriate action to approve an Interlocal Cooperative Purchasing Agreement between the City of Justin and Denton County, Texas.

30. Consider and take appropriate action to authorize the lease purchase of a Police Tahoe.

**Mayor Pro Tem, Crites made the motion to approve all consent items as presented.**

**Seconded by: Councilman Rieger**

**Aye: Councilmembers Rieger, Mounce, Crites, and Moore.**

**Nay:0**

**Motion carries**

**EXECUTIVE SESSION**

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:
  - Appellate Docket No. 06-17-00054-CV – City of Justin v. Town of Northlake;
  - State Supreme Court Case No. 18-0651 – Town of Northlake v. City of Justin;
  - Denton County Municipal Utility District No. 10 and/or the Texas Commission on Environmental Quality’s Executive Director’s action in granting approval for the creation of Denton County Municipal Utility District No. 10

**FUTURE AGENDA ITEMS**

**Mounce- Discussion regarding future items/ i.e. Spreadsheet or report that can keep up with and maintain future items, or requested items from council.**

**ADJOURN**

**Mayor Pro Tem, Crites adjourned the meeting at 7:59 PM**

  
Brittany Andrews, City Secretary

Seal:

