

MINUTES
State of Texas
County of Denton
City of Justin

Justin Community Development Type B Corporation Meeting–November 16, 2017

The Justin Community Development Type B Corporation convened into a regular meeting, the same being open to the public the 16th day of November 2017, at 7:00 p.m. in the Justin Economic Development Building at 117 W. 4th, Justin, Texas, and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit:

Board Members: Mike Russ, Liz Johnson, Sonja Goodman, Chris Norris, Johanna Belwood
Absent:

I. CALL TO ORDER

Meeting was called to Order at 7:00pm. Board member Sonja Goodman gave the Invocation.

II. INTRODUCTION OF GUEST

Jeffrey and Carla Gastineau – Justin Residents

III. CITIZEN COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the President of the Board may impose a three-minute limitation on any person addressing the Board.

IV. ACTION ITEMS

1. PUBLIC HEARING(7:00PM): Conduct a Public Hearing on Business Reimbursement Grant for improvements to parking lot for proposed strip center located at 815 W. 1st Street, Justin, Texas.

- a. Open Public Hearing
Meeting was open to the Public at 7:01pm
- b. Closed Public Hearing
Meeting was closed to the Public at 7:02pm

2. Discuss, consider and act on Business Reimbursement Grant for improvements to parking lot for proposed strip center located at 815 W. 1st Street, Justin, Texas.

Board member Belwood made a motion to approve a \$35,000 Business Reimbursement Grant for improvements to the parking lot at the property located at 815 W. 1st Street, Justin, Texas.

Seconded by: Board member Knowles

Aye Votes: Board members Russ, Johnson, Goodman, Knowles, Belwood, Norris

Motion Carries

3. Discuss, consider and act on all matters incident and related to the approval and execution of an Interlocal Agreement with the City of Justin, Texas, in connection with refinancing the City's Combination Tax and Revenue Certificates of Obligation, Series 2009 supported by the Corporation's sales tax revenues, including the adoption of a resolution pertaining thereto.

Board member Knowles made a motion to approve the Interlocal Agreement with the City of Justin, Texas in connection with the refinancing the City's combination Tax and Revenue Certificates of Obligation, Series 2009 supported by the Corporation's sales tax revenues, including the adoption of a resolution.

Seconded by: Board member Belwood

Aye Votes: Board members Russ, Johnson, Goodman, Knowles, Belwood, Norris

Motion Carries

4. Discuss, consider and act on terminating the 156 Update contract with Cultivate Agency.

Discussion was held. Shani met with City staff and discussed communication issues and staff felt they could communicate more effectively since they have access to more resources. Shani said it might be in the best interest of the Board to terminate the contact and allow City staff to oversee the 156 communication project.

Board member Belwood made a motion to terminate the 156 Update contract with Cultivate Agency

Seconded by: Board member Goodman

Aye Votes: Board members Russ, Johnson, Goodman, Knowles, Belwood, Norris

Motion Carries

5. Discuss, consider and act on proposal from Catalyst Commercial, Inc.

Discuss was held. No action taken.

6. Discuss, consider and act on advertising opportunity for the Justin Lions Club Pancakes with Santa & Friends event.

Discussion was held. Board member Mike Russ and Liz Johnson removed themselves from the discussion and from taking any action.

Board member Knowles made a motion to donate \$1,000 for advertising opportunity for the Justin Lions Club Pancakes with Santa & Friends Christmas Event. terminate the 156 Update contract with Cultivate Agency

Seconded by: Board member Goodman

Aye Votes: Board members Goodman, Knowles, Belwood, Norris

Non Voting: Board member Russ and Johnson
Motion Carries

V. WORKSHOP ITEMS

7. Discus and consider moving EDC staff to City Hall.
Discussion was held
8. Discus and consider hiring an Office Assistant for the Executive Director
Discussion was held

VI. MONTHLY STAFF REPORT AND UPDATES

10. Upcoming Events, Meetings and Trainings

Executive Director, Shani Ihnfeldt provided an update on events.

VII. EXECUTIVE SESSION

The Justin Community Development Corporation reserves the right to adjourn into Executive Session at anytime during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code Section 551.071 (Consult with Attorney), 551.072 (Deliberation about Real Property), 551.074 (Personnel Matters), 551.087 (Deliberations about Economic Development)

As authorized by Section 551.072 of the Texas Government Code, this meeting may convene into closed executive session for the purpose of the following item(s):

7. Consider and act on items discussed in Executive Session.

Board did not go into Executive Session.

VIII. FUTURE AGENDA

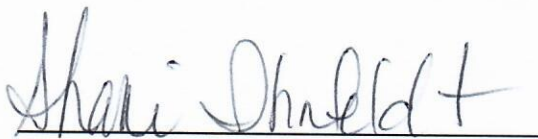
IX. ADJOURNMENT

Board member Knowles made a motion to adjourn.

Seconded by: Board member Johnson

Ayes votes: Board members Russ, Johnson, Goodman, Belwood

Board President Mike Russ adjourned the meeting at 7:45pm.



Shani Ihnfeldt, Executive Director